

2019 Summer Inservice
Committee Minutes



Committee: Mentor Program

Chair: Kelsey Bender

Committee Members Present: **Bolded attended multiple committee meetings*

Josette Nebeker, Madison Hall, Nicole Lebsack, Kelsey Bender, Derek Jones, Michelle Ball, Rachael Rheuby, Jessica Higer, Tom Jacobson, Kyle Nesbitt, Randy Hillman
Melissa Oliver

Non-Voting Members Present:

Kattlyn Wolff Abigail Heikes Brandon Hill Dino Vinci Elijah Gregg Justin Ruhl

Secretary: Kyle Nesbitt

Meeting began at 4:00 p.m 6/17/2019

Old Business:

1. Approval of Minutes
 - a. Motion by Tom Jacobson
 - b. Seconded by Rachel Rheuby

Business:

Note: Be sure to include who from your committee will be responsible for motions/activities and committee business.

1. Update from Josette Nebeker
 - a. Difficulty tracking first year teachers
 - b. Struggles with professional development credit with U of I
 - c. Unwillingness of mentees to work with mentors
 - d. Trying to match mentors before In-Service
 - i. Completed as best as possible this year trying to do this based on prior relationships
 - e. University of Idaho can cover 560 not Mentor Professional Development (CSI)

Email/Share committee minutes to idahoagteachers@gmail.com by Wednesday, June 20th!

2. Neophyte Fund

- a. List serve To let people know availability of aid
- b. Target new Teachers and Student teachers
- c. SLC meeting - older teachers let younger teachers know
- d. Developing a form to apply scholarships
- e. Motion to have Dino Vinci develop a Neophyte scholarship application for First year teachers to access Neophyte funds**
 - i. Maker of the motion Josette Nebeker
 - ii. Second Kattlyn Wolf
 - iii. Passed
- f. Motion to have the awards committee decide on Neophyte Scholarship**
 - i. Maker of the motion Michelle Ball
 - ii. Second Tom Jacobsen
 - iii. Passed
- g. Tracking new hires
 - i. Programs should send emails to Josette Nebeker

3. How can IATA and UI work together?

- a. University of Idaho will provide credit for 560 and 561
- b. Opportunity to take as a 400 level and can move to graduate credits
- c. Professional development Credit being worked on by the IATA (CSI)
- d. Finalizing a MOU between U of I and IATA

4. Discussion on what IATA should be doing for the mentor program.

- a. Double Check with Mentees on what Mentors provided and did
- b. Provide a survey during In-service for mentors and mentees
- c. Provide a new teacher conference
 - i. Availability at 212/360
 - ii. Programing for the event
 1. Talking between teachers
 2. Workshops
 - 3. Motion to have a new teacher and mentor training at both sites of 212/360 having 3 teachers at each site**
 - a. Maker of the Motion Rachael Rheuby
 - b. Second Tom Jacobson
 - c. Passed
 4. Nominations for Fort Hall: Kelsey Bender Maddy Hall Tom Jacobsen Randy Hillman

5. Nominations for Boise: Nicole Lebsack Rachel Rhuby Kyle Nesbitt
 - a. Classroom management, Time Management, Teacher toolbox (Calendar overview), mentor expectations, questions and answers, provide one on one, break out sessions
 - b. Josette advertise the conference through list serve and mentors
 - c. Survey at the end of the training to evaluate the use of the training
 - d. Josette will coordinate curriculum for the event
 - e. Nominations are accepted Passes
- d. Mentor handbook will be sent out and available on the website
5. Suggestions activities/workshops targeted specifically for New Teachers and Industry Certified Teachers
 - a. Summer conference Training for mentors
 - i. Motion I move that mentor training at IATA Summer be held at the same time as the First Year / First year completers
 - ii. Maker of the motion Dino Vinci
 - iii. Seconded Jessica Higer
 - iv. Friendly Amendment by Josette Nebekr Strike at the same time as replace 30 minutes before passes so the
 - v. ***Motion now reads that mentor training at mentor meeting with Josette will be held at IATA summer in-service 30 minutes before the First Year / First year completer meeting***
 - vi. Pass amendment and amended main motion
 - b. Who will lead the Mentor training?
 1. Josette Nebeker
6. Handout mentor certificates at Summer In-service Banquet.
 - a. Feedback from mentees to ensure mentors completed requirements.
7. Complete the provided budget sheet to be submitted to the Audit and Budget Chair (Mitch Bowles) immediately following the 1st committee session.
 - a. \$100 Snacks per site
 - b. \$250 Room rental per site
 - c. Budget request ratified by Mentor Program Social Committee
8. Other New Business

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Meeting resumed at 8:05am 6/19/19

9. Concerning credit for mentor teachers:
 - a. Should we offer credit for people?
 - b. Fill out form to make sure that they made the minimum requirements
 - c. Submitted IATA Mentor coordinator then sent on to Credit approval organization
 - d. Provide both credit options to U of I and CSI then provide a VISA gift card to cover a base level cost (\$50 stipend)
 - e. Motion to have a 50 dollar stipend for mentors, from IATA for completing the requirements in the mentor handbook.**
 - i. Maker of the motion Melissa Oliver
 - ii. Second Jaysa Filmore
 - iii. Passed
10. Reconsider **Budget proposal**
 - a. \$100 Snacks per site**
 - b. \$250 Room rental per site**
 - c. Budget request ratified by Mentor Program Social Committee**
 - d. Addition of \$50 Stipend per mentor approximately 20 mentors**
 - i. \$1,700 total request**
 1. Maker of motion Melissa Oliver
 2. Second Michelle Ball
 3. Passes

2019-2020 Chair:

Nominations

Kelsey Bender

Congratulations Kelsey Bender 2019-2020 Chair!

Adjourned at 8:23 6/19/19

Minutes submitted by Kyle Nesbitt at 8:25

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