



**Executive Officer Committee  
MEMORANDUM OF UNDERSTANDING**

*Note: A signed memorandum of understanding is not a requirement for running for IATA office. It is provided for those teachers and school districts who request one to be made available.*

The Idaho Agriculture Teachers Association (IATA) is a professional organization for agricultural educators at all levels of instruction and leadership. Membership includes classroom teachers at middle schools and high schools and postsecondary levels of instruction, teacher educators of agricultural education and state supervisors of agricultural education. Priorities include agricultural education program development and improvement, governmental relations and federal legislation, professional/agriculture/agribusiness relations and member service/recognition. The IATA, jointly with the Idaho FFA Association, organizes and implements enrichment opportunities for Idaho students in agriculture education.

Serving as an IATA officer requires the understanding, support, cooperation and commitment of the school administration, Board of Education, parents, students and the community. Service as an officer of the IATA requires time away from the school and community to represent the interests of agricultural educators at the state and national level. Representation includes attending meetings. The IATA will assist with costs incurred for meetings in accordance with their operating policies. The local school district will pay costs of the substitute teacher(s) whenever the representative is from that school district.

Serving as an IATA is more than an "honor." IATA officers work to coordinate the efforts of every agri-science teacher in the state to improve the education for students enrolled in the agri-sciences. It requires leadership, representation and commitment. It gives the local school and community visibility nationwide and enhances the opportunity for professional growth for the local teacher, agricultural education department, school and the community. We have read this Memorandum of Understanding, support the concept and pledge our cooperation during the term of office of:

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Name of Candidate	Signature of Candidate	IATA Office candidate is seeking

Approved: \_\_\_\_\_

Principal/Site Administrator	Date
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Approved: \_\_\_\_\_

Superintendent	Date
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Received: \_\_\_\_\_

IATA Nominating Committee Chairman	Date
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### Time Commitment for Officer Travel

Event/Activity	Days Required by Position			
	Days out of School (Weekend/Summer Days/After School)			
	President	President-Elect	Secretary	Secretary-Elect
Team Ag-Ed (Fall and Spring)	2	2		
NAAE Conference (Dec)	4(1)	4(1)	4(1)	
IATA Mid-Winter (Jan)	2	2	2	2
NAAE National Policy Seminar (Feb)		3(1)		
FFA SLC (April)	(.5)	(.5)	(.5)	(.5)
NAAE Region I (April)	3(1)	3(1)	3(1)	
IATA Summer In-Service (June)	(3)	(3)	(3)	(3)
CTE Summer Conference (Aug)	(3)	(3)		
<b>Total</b>	<b>11(8.5)</b>	<b>14(9.5)</b>	<b>9(5.5)</b>	<b>2(3.5)</b>



**Time Commitment for Member Service Offices**

<b>Event/Activity</b>	<b>Days Required by Position</b>		
	Days out of School (Weekend/Summer Days/After School)		
	<b>Mentor Program Coordinator</b>	<b>Professional Development Coordinator</b>	<b>Website Administrator</b>
October In-Service	2	2	
IATA Mid-Winter (Jan)	2	2	2
FFA SLC (April)	(.5)		
IATA Summer In-Service (June)	(3)	(3)	(3)
CTE Summer Conference (Aug)	(3)	(3)	
Miscellaneous Duties	(5)	(5)	(15)
<b>Total</b>	<b>4(11.5)</b>	<b>4(11)</b>	<b>2(15)</b>