

2019 Summer Inservice  
Committee Agenda



## Audit and Budget Committee

### Chair: Mitch Bowles

Committee Members Present:

Non-Voting Members Present:

Old Business:

1. Approval of Minutes
2. Review of 2018 Action Items
  - a. Make a line item in profit loss for website expenses-
  - b. Send through list serve-Dues-District directors need to send out an invoice to teachers that have not paid dues.
  - c. Recommended from PI Committee last year:
    - i. To provide a \$100 Gift card to the Website Coordinator.
    - ii. Travel funds be given to IATA award winners that do not receive travel money for the award be given money (Outstanding Teacher and Outstanding Young Member). \$500 each to help with attendance to Region I.
    - iii. Ideas unlimited would get \$500 for travel, 50\$ for second place, 3rd is gift.
    - iv. Create a professional development grant using 50% of the profit from previous years summer IATA conference, with recommendation that it be used for Travel money opportunities. (\$1428.19)

New Business

***Note: Be sure to include an action items list with who from your committee will be responsible for motions/activities and committee business.***

1. Review income and expenses and compare to budget.
2. Review the investment account and determine if any money is to be used in the budget.

3. Submitted Motion by Sue Poland: Annually set aside a stipend for someone to make sure that all motions from meetings are transferred into the appropriate documents, such as CDE rules, by-laws, etc.
  - a. I would suggest a fee of \$200.00 except the years of CDE reviews. Then that could be a separate fee.
  - b. The person should be familiar with the association, CDE's, and have time to do it within 30 days of the end of the meetings. (2x year)
4. Submitted Motion by Travis Edwards: I move that the IATA put together a \$100 gift basket to sell in the silent auction at the REACH conference in Boise.
  - a. Rationale: CTEI is requesting a basket from each program area for the silent auction which raises money for the foundation scholarship fund.
5. Each committee needs to submit a budget to the Audit and Budget committee directly after the 1st round of committee meetings.
  - a. Chairman gather budget items from other committees prior to creating the budget.
6. Create a budget for 2019-2020 year.
7. Other New Business
8. Email/Share committee minutes to [idahoagteachers@gmail.com](mailto:idahoagteachers@gmail.com) by Wednesday, June 19th!
9. Elect 2019-2020 Chair